



VALLEYWIDE DENTAL, INC.

DR. ROBERT HAZE, D.D.S.

Appointment Policy

Valleywide Dental, Inc. will work with you to schedule appointment times that are convenient for you. We do not overbook patients in anticipation of no-shows and last minute cancellations; therefore it is important that you keep your scheduled appointments. We understand that last minute changes in your schedule may be unavoidable and we will try to accommodate those changes if possible. However, when appointments are scheduled our dentist's and/or hygienist's time is reserved for you and is unavailable to other patients who need to schedule an appointment. Broken appointments add to the cost of providing care for all our patients.

We strive to see patients on time for scheduled appointments; however there are times when our schedule is delayed in order to accommodate an emergency or complication in a scheduled appointment. Please accept our apology should this occur during your appointment.

We attempt to remind patients by phone, e-mail, text and/or by postcard prior to upcoming appointments, but please do not depend on this courtesy. If we are unable to reach you, your appointment card will serve as confirmation of your appointment and implies your obligation to be present. Your acceptance of a scheduled appointment serves as a contract for services with Valleywide Dental, Inc. We shall charge a fee of \$25.00 for all General and \$50.00 for all Specialty appointments that are broken and all cancellations that do not give us the advance notification of 24 hours.

Any questions about this policy should be addressed to our office manager or to Dr. Robert Haze.

Thank You for your cooperation.

I HAVE READ, AND UNDERSTAND, AND AGREE TO ABIDE BY THE PRACTICE'S APPOINTMENT POLICY.

Please sign x _____ Date: _____